

Outbound Shipping Form

Guidelines

Outgoing packages will be held at the resort on a complimentary basis for 24 hours after the conclusion of your event. Any packages that remain at the resort after the 24-hour period will incur a daily storage fee.

Receiving & Delivery Fees

Until delivered to your designated meeting space, packages will be stored in a secure location. Resort will deliver all packages to the location you request below. Should you require packages to be moved to a new location after the initial delivery, additional fees will incur.

Daily Storage Fees
\$5 per standard envelope
\$10 per box less than 25lbs
\$20 per box 25-60lbs
\$30 per box 61-100lbs
\$50 per box over 101lbs
\$150 per standard pallets
\$250 for any pallet larger than a standard pallet (including doubles)

The Resort has daily FedEx & UPS pick-ups that vary in time based on their business levels. The Resort encourages you to provide a pre-paid label and schedule your own pick-up to ensure timely return of your packages. If you choose to organize pickup with a different courier, you may do so. Any packages that remain in the meeting space without a pre-paid label or completed outbound form (below) will be discarded and Paradise Point will not be liable for any items discarded.

Initial

If you require the Resort to create a shipping label for you a \$50 service fee will apply.

Please fill out the below section and ensure it is tightly secured to your outbound package(s). The Resort will email the tracking number(s) to the email address you provide below.

Ship to Address
Recipient Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Email: _____
Number of Packages: _____
Location Type: <input type="checkbox"/> Business <input type="checkbox"/> Residence *P.O. Boxes NOT accepted
Preferred Outbound Shipment Method (UPS only, select one)
<input type="checkbox"/> Next Day AM <input type="checkbox"/> Next Day PM <input type="checkbox"/> 2 nd Day <input type="checkbox"/> 3 rd Day <input type="checkbox"/> Ground
Outbound shipments organized by the Resort will be picked up by UPS on weekdays only. Resort creates shipping labels during operating hours; Monday - Friday 6:00am - 1:00pm

****All shipping & receiving charges will be applied to the group master account****

Packages left at the Resort that are not picked up within (2) weeks of the conclusion of the program will be considered lost & found.